

SETUP PARTICIPATIONS (AF SEPA)

AF SEPA allows the start date to be changed for persons who have not received benefits for the month. This field is automatically populated with the application start date for new applications. Ongoing cases default to 01 in the STR DATE.

→ When a parent reports a child has been born or adopted, the eligibility case manager will follow policy and add the child in the appropriate month, using the STR DATE field on AF SEPA if necessary.

If a start date is updated to a date after the first of the month, SEPA will display the existing warning message TM901967 START DATE CHANGED - IF THIS DOES NOT FOLLOW POLICY, PLEASE MAKE CHANGE. If the information is correct, press enter to continue.

TANF PAYMENT DETERMINATOR (EXPD)

EXPD has been changed to calculate benefits for a person added to the household after the first day of the month. The pro-rated amount of benefits is determined by taking the “daily rate” of TANF benefits (currently \$96 divided by 30 = \$3.20) and multiplying it by the number of days the child is in the home (date of birth/adoption as entered on AF SEPA through the last day of the month).

EXPD will display in the Grant Amount field the full amount that would be received if the new member of the household were to receive benefits for the same number of days as the rest of the family (\$96 if the rest of the family received benefits starting on the 1st of the month). The pro-rated supplemental benefit(s) will display in Check Amount. See examples 1 and 2 below. (TEAMS will add supplements together for this field, in the case of multiples such as twins, shown in Example 2 below.)

Example 1 - the family's start date for benefits was 4/20/08. The family received a pro-rated benefit for the month of \$208 (\$568, the monthly standard for a family of 4, divided by 30 = \$18.93 per day, multiplied by 11 days = \$208.23, rounded to \$208).

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|-----------------------------------------------|---------------------------|--------------------------|------------------------|
| EXPD | TANF PAYMENT DETERMINATOR | 05/06/08 | 13:18:24 |
| FA | | JESB | S |
| CASE NAME: SAVAGE, SUSAN | | CASE NUMBER: 000007 | |
| CURRENT TRACK: TC | MT TANF MONTHS USED: 000 | BENEFIT MONTH: 0408 | |
| | | HOUSEHOLD SIZE: 04 | |
| EMPLOYMENT INCOME : | 0.00 | TOTAL NET INCOME : | 0.00 |
| SELF EMPLOYMENT INCOME : | 0.00 | | |
| TOTAL EARNED : | 0.00 | TANF PAYMENT STANDARD : | 568.00 |
| DEEMED INCOME : | 0.00 | PRORATED AMOUNT : | 208.00 |
| OTHER UNEARNED INCOME : | 0.00 | ADDITIONAL TANF AMOUNT : | 0.00 |
| TOTAL UNEARNED : | 0.00 | NEW GRANT AMOUNT : | 208.00 |
| WORK EXPENSE : | 0.00 | PAID BENEFITS : | 0.00 |
| 25 DISREGARD : | 0.00 | GRANT AMOUNT : | 208.00 |
| DEP CARE DEDUCTION : | 0.00 | RECOUPMENTS (INFO) : | 0.00 |
| CS DISREGARD : | 0.00 | CS RECOUPMENTS (INFO) : | 0.00 |
| TOTAL DEDUCTIONS : | 0.00 | CHECK AMOUNT (INFO) : | 208.00 |
| DECREASE REASON CD: | | TANF PMT METHOD: CHK | EXCLUDE RESERVATION: N |
| PAYMENT AUTH: CXXXXX | | | |
| HOLD REMIND DATE: 000000 | APP CODE: 01 | BENEFIT ISSUANCE: DA | |
| HOLD REASON : | REDET DATE: 0309 | BENEFIT TYPE: IN | |
| TM902747 PLEASE GO TO EXBD TO AUTHORIZE MA/FM | | | |
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TB 2008-09: TEAMS Changes for Proration of TANF Supplements for Newborns
05/31/08

A newborn was added into the case on 4/28/08 (the child's date of birth). The new monthly standard shows in the TANF Payment Standard field (\$664 for a family of 5). If the child had been IN on the case for the same number of days as the rest of the family, the pro-rated supplemental benefit would be \$35, shown in the Grant Amount field (11 days multiplied by \$3.20 = \$35.20, rounded to \$35). However, the child was only IN on the case for 3 days starting on 4/28/08 (3 days multiplied by \$3.20 = \$9.60, rounded to \$10). The Check Amount shows \$10.

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|----------------------------------------------------------------------|---------------------------|--------------------------|----------|
| EXPD | TANF PAYMENT DETERMINATOR | 05/07/08 | 18:11:30 |
| FA | | JESB | S |
| CASE NAME: SAVAGE, SUSAN | CASE NUMBER: 000007 | | |
| CURRENT TRACK: TC | MT TANF MONTHS USED: 000 | BENEFIT MONTH: 0408 | |
| | HOUSEHOLD SIZE: 05 | | |
| EMPLOYMENT INCOME : | 0.00 | TOTAL NET INCOME : | 0.00 |
| SELF EMPLOYMENT INCOME : | 0.00 | | |
| TOTAL EARNED : | 0.00 | TANF PAYMENT STANDARD : | 664.00 |
| DEEMED INCOME : | 0.00 | PRORATED AMOUNT : | 243.00 |
| OTHER UNEARNED INCOME : | 0.00 | ADDITIONAL TANF AMOUNT : | 0.00 |
| TOTAL UNEARNED : | 0.00 | NEW GRANT AMOUNT : | 243.00 |
| WORK EXPENSE : | 0.00 | PAID BENEFITS : | 208.00 |
| 25 DISREGARD : | 0.00 | GRANT AMOUNT : | 35.00 |
| DEP CARE DEDUCTION : | 0.00 | RECOUPMENTS (INFO) : | 0.00 |
| CS DISREGARD : | 0.00 | CS RECOUPMENTS (INFO) : | 0.00 |
| TOTAL DEDUCTIONS : | 0.00 | CHECK AMOUNT (INFO) : | 10.00 |
| DECREASE REASON CD: | TANF PMT METHOD: CHK | EXCLUDE RESERVATION: N | |
| PAYMENT AUTH: C81285 | | | |
| HOLD REMIND DATE: 000000 | APP CODE: 01 | BENEFIT ISSUANCE: DR | |
| HOLD REASON : | REDET DATE: 0309 | BENEFIT TYPE: IN | |
| TM902545 WARNING - CANNOT AUTH UNDER/OVERPAYMENTS ON EXPD - USE SEOU | | | |
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Example 2 - the family's start date for benefits was 4/20/08. The family received a pro-rated benefit for the month of \$173 (\$472, the monthly standard for a family of 3, divided by 30 = \$15.73 per day, multiplied by 11 days = \$173.03, rounded to \$173).

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| EXPD | TANF PAYMENT DETERMINATOR | 05/06/08 | 13:05:54 |
| FA | | JESB | S |
| CASE NAME: MARSHALL, MERIDITH | CASE NUMBER: 000005 | | |
| CURRENT TRACK: TC | MT TANF MONTHS USED: 000 | BENEFIT MONTH: 0408 | |
| | HOUSEHOLD SIZE: 03 | | |
| EMPLOYMENT INCOME : | 0.00 | TOTAL NET INCOME : | 0.00 |
| SELF EMPLOYMENT INCOME : | 0.00 | | |
| TOTAL EARNED : | 0.00 | TANF PAYMENT STANDARD : | 472.00 |
| DEEMED INCOME : | 0.00 | PRORATED AMOUNT : | 173.00 |
| OTHER UNEARNED INCOME : | 0.00 | ADDITIONAL TANF AMOUNT : | 0.00 |
| TOTAL UNEARNED : | 0.00 | NEW GRANT AMOUNT : | 173.00 |
| WORK EXPENSE : | 0.00 | PAID BENEFITS : | 0.00 |
| 25 DISREGARD : | 0.00 | GRANT AMOUNT : | 173.00 |
| DEP CARE DEDUCTION : | 0.00 | RECOUPMENTS (INFO) : | 0.00 |
| CS DISREGARD : | 0.00 | CS RECOUPMENTS (INFO) : | 0.00 |
| TOTAL DEDUCTIONS : | 0.00 | CHECK AMOUNT (INFO) : | 173.00 |
| DECREASE REASON CD: | TANF PMT METHOD: CHK | EXCLUDE RESERVATION: N | |
| PAYMENT AUTH: CXXXXX | | | |
| HOLD REMIND DATE: 000000 | APP CODE: 01 | BENEFIT ISSUANCE: DA | |
| HOLD REASON : | REDET DATE: 0309 | BENEFIT TYPE: IN | |

TB 2008-09: TEAMS Changes for Proration of TANF Supplements for Newborns
05/31/08

TM902747 PLEASE GO TO EXBD TO AUTHORIZE MA/FM

NEXT-->

Newborn twins were added into the case on 4/28/08 (the children's date of birth). The new monthly standard shows in the TANF Payment Standard field (\$664 for a family of 5). If the children had been IN on the case for the same number of days as the rest of the family, the pro-rated supplemental benefit would be \$70, shown in the Grant Amount field (11 days multiplied by \$3.20 = \$35.20, multiplied by 2 = \$70.40, rounded to \$70). However, the children were only IN on the case for 3 days starting on 4/28/08 (3 days multiplied by \$3.20 = \$9.60 multiplied by 2 = \$19.20, rounded to \$19). The Check Amount shows \$19.

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|----------------------------------------------------------------------|---------------------------|---------------------------------------------|----------|
| EXPD | TANF PAYMENT DETERMINATOR | 05/07/08 | 18:06:41 |
| FA | | JESB | S |
| CASE NAME: MARSHALL, MERIDITH | | CASE NUMBER: 000005 | |
| CURRENT TRACK: TC | MT TANF MONTHS USED: 000 | BENEFIT MONTH: 0408 | |
| | | HOUSEHOLD SIZE: 05 | |
| EMPLOYMENT INCOME : | 0.00 | TOTAL NET INCOME : | 0.00 |
| SELF EMPLOYMENT INCOME : | 0.00 | | |
| TOTAL EARNED : | 0.00 | TANF PAYMENT STANDARD : | 664.00 |
| DEEMED INCOME : | 0.00 | PRORATED AMOUNT : | 243.00 |
| OTHER UNEARNED INCOME : | 0.00 | ADDITIONAL TANF AMOUNT : | 0.00 |
| TOTAL UNEARNED : | 0.00 | NEW GRANT AMOUNT : | 243.00 |
| WORK EXPENSE : | 0.00 | PAID BENEFITS : | 173.00 |
| 25 DISREGARD : | 0.00 | GRANT AMOUNT : | 70.00 |
| DEP CARE DEDUCTION : | 0.00 | RECOUPMENTS (INFO) : | 0.00 |
| CS DISREGARD : | 0.00 | CS RECOUPMENTS (INFO) : | 0.00 |
| TOTAL DEDUCTIONS : | 0.00 | CHECK AMOUNT (INFO) : | 19.00 |
| DECREASE REASON CD: | | TANF PMT METHOD: CHK EXCLUDE RESERVATION: N | |
| PAYMENT AUTH: C81285 | | | |
| HOLD REMIND DATE: 000000 | APP CODE: 01 | BENEFIT ISSUANCE: DR | |
| HOLD REASON : | REDET DATE: 0309 | BENEFIT TYPE: IN | |
| TM902545 WARNING - CANNOT AUTH UNDER/OVERPAYMENTS ON EXPD - USE SEOU | | | |
| NEXT--> | | | |